

ASH PARISH COUNCIL

Minutes of the Meeting of the Council held in the Ash Centre, Ash Hill Road, Ash on Monday 9 January 2017 which commenced at 7:00pm

Chairman of the Council:	Cllr Nigel Manning	✓
Vice Chairman	Cllr John Tonks	✓
	Cllr Laurence Armes	✓
	Cllr Martin Burgess	✓
	Cllr Bill Cole	✓
	Cllr Andrew Gomm	A
	Cllr Mrs Jayne Hewlett	✓
	Cllr Nigel Kearse	A
	Cllr Mrs Marsha Moseley	✓
	Cllr Mrs Jo Randall	✓
	Cllr Mrs Pat Scott	A
	Cllr Paul Spooner	A

✓ Present

x Not Present

A Apology for Absence

Part I – Public Session

82. To receive Apologies for Absence (*agenda item 1*)

Apologies for absence were received from Cllr Andrew Gomm, Cllr Paul Spooner, Cllr Mrs Pat Scott and Cllr Nigel Kearse

83. To receive Declarations of Interest (*agenda item 2*)

Declarations of Interest relating to Committee Meetings as at Appendix A.

Members noted Declarations of Interest relating to Committee Meetings as at Agenda Appendix A. There were no Declarations of Interest for this meeting.

84. Confirmation of the Minutes (*agenda item 3*)

The minutes of the Meeting of the Parish Council held on Monday 12 December 2016, copies of which have been circulated to members, were confirmed as a true record and signed by the Chairman of the Council.

85. Chairman's Announcements (*agenda item 4*)

All issues raised at the Council Meeting held on 12 December 2016 had been reported to the appropriate authority. A response from Guildford Borough Council regarding the leaf collection scheme was still awaited.

The 1st Ash Vale Scout Group will be holding a fund raising quiz night at the Ash Centre on Saturday 11 February 2017 commencing at 7:30pm. £10.00 per head to include supper. Bring your own drink.

Correspondence has been received from the Post Office confirming they are still looking for an alternative location for a post office in Ash Vale.

Queries had been raised with South East Water regarding the extended closure of Shawfield Road following the burst water main. It was advised the issue with reinstating the road following the repair was due to the tarmac contractors Christmas shutdown.

86. Guildford Borough Council – Play Ranger Sessions (*agenda item 5*)

Members received a report and update from Amanda Pick, Guildford Borough Council Play and Youth Development Officer on the Play Ranger sessions held at Coronation Gardens on a Tuesday afternoon, and were introduced to the new Play Ranger for Ash, Martyn Cotrel

87. Adjournment (*agenda item 6*)

At this point in the proceedings it was moved by the Chairman of the Council, duly seconded and:

Resolved: That the meeting be adjourned for a maximum period of twenty five minutes to enable a public question period to be held (as at Minute Appendix A).

88. Reports of Committees (*agenda item 7*)

It was resolved that the reports of the following committees, copies of which have already been circulated to all members of the council, be approved and that the recommendations there in be adopted:

Planning**12 December 2016****Minute Number 115 to 121****89. Monthly Financial Statement** (*agenda item 8*)

Members received and approved the monthly financial statement giving details of December 2016 payments at Agenda Appendix B

90. Concurrent Function Grants 2017/2018 (*agenda item 9*)

Members noted that, due to Guildford Borough Council's budgetary restraints it has been necessary to amend the Concurrent Function Grant Applications agreed at the meeting of the Council on 12 September 2016:

- New Storage Units at Carrington Recreation Ground Compound
Project Cost £15,000.00. Grant to be applied for £6,000.00.

- Street Lighting – Phase XI
Project Cost £40,000.00. Grant to be applied for £11,000.00
postponed for 12 months
- Carrington Recreation Ground Play Equipment
Project Cost £15,000.00. Grant to be applied for £6,000.00.
- Ash Recreation Ground Play Equipment
Project Cost £15,000.00. Grant to be applied for £6,000.00
postponed 12 months
- CCTV/WiFi Node Installation
Project Cost £20,000.00. Grant to be applied for £7,000.0
- New Tables – Ash Centre
Project Cost £724.00 Grant to be applied for £362.00
- Ashley Park Play Area – New Junior Swings
Project Cost £12,000.00. Grant to be applied for £5,400.00
transferred to section 106 claim
- Carrington Recreation Ground – Construction of a new footpath from Carrington Recreation Ground Car Park to Lysons Avenue.
Project Cost: £30,000.00. Grant to be applied for £9,000.00
urgent CFG application made 2016/2017

Item noted

91. Budget 2017/2018 (item 10)

Members considered the final draft of the budget and precept requirement for 2017/2018 for submission to Guildford Borough Council and it was:

Resolved upon consideration that the budget and precept requirement of £479,926.00, giving a band D equivalent of £66.00 be agreed.

92. Internal Audit – First Interim Report 2016/2017 (item 11)

Members considered the report of the Internal Auditor in respect of the First Interim Audit 2016/2017 and noted that there are no formal recommendation for action and it was:

Resolved upon consideration that the First Interim Report of the Internal Auditor be agreed, subject to an amendment to the footer on pages one and two to show the name of Ash Parish Council.

93. Ash Parish Council – Emergency Plan 98 (item 12)

Members considered the formation of a working group to produce an Emergency Plan for the Parish of Ash:

Cllr Nigel Manning
Cllr Mrs Patricia Scott
Cllr Andrew Gomm
Carole Olive

and it was

Resolved upon consideration that, there being no further names put forward, a working party to produce an Emergency Plan for the Parish of Ash be formed comprising of:

***Cllr Nigel Manning
Cllr Mrs Pat Scott
Cllr Andrew Gomm
Carole Olive***

94. Correspondence (agenda item 13)

There was no correspondence to report.

95. Next Meeting (agenda item 14)

The next Meeting of the Council will be held on Monday 13 February 2017 commencing at 7.00pm or following the close of the Planning Committee meeting, if this is later.

The meeting closed at 7:40pm

Chairman: _____

Date: _____

AGENDA APPENDIX A

ASH PARISH COUNCIL

LOCAL CODE OF CONDUCT – DISCLOSURE OF INTERESTS

December 2016

DATE OF MEETING	MEMBER	MINUTE REF & PAGE NO.	TYPE AND NATURE OF INTEREST
PLANNING 12 December 2016			No declarations of interest recorded

APPENDIX B

Accounts received December 2016

Payments December 2016/ January 2017

Chq No.	Payee	Service	Net	V.A.T	Total
2946	123 Connect	Renewal Domain Names ASHPCSURREY.GOV.UK 2 YRS	47.00	9.40	56.40
2947	FTH Hire Group	Hire of Safety Harness 2 days x 2 - Training Course	72.90	14.58	87.48
2948	Homebase	Cable - Fantasia	10.82	2.16	12.98
2949	C Olive	Chairmans Reception	97.10	19.42	116.52
2950	Auditing Solutions	Internal Audit Service	420.00	84.00	504.00
2951	Guildford Borough Council	Electricity Card Sales	635.00	0.00	635.00
2952	Guildford Borough Council	Refuse collection Ash Centre and Cemetary	603.72	0.00	603.72
2953	Homebase	Grounds Equipment	17.04	3.41	20.45
2954	J. A. Consulting	Final Third Tree Survey and Report	740.00	0.00	740.00
2955	St. John Ambulance	First Aid Cover for Fantasia 2016	207.00	41.40	248.40
2956	Prime One Maintenance Limited	New Lighting Supply and Routine Maintenance	28,008.58	5,601.72	33,610.29
2957	Camberley Windows	Replacement Window Unit CAB	190.00	38.00	228.00
2958	CANX	CANX	0.00	0.00	0.00
2959	CANX	CANX	0.00	0.00	0.00
2960	Neil Curtis	Grave Digging Services x 2	460.00	0.00	460.00
2961	Electric Centre	Lamp Bulb Supply - Ash Centre	25.00	5.00	30.00
2962	Guildford Borough Council	Electricity Card Sales	255.00	0.00	255.00
2963	Homebase	Blow Torch and Gas	67.44	13.50	80.94
2964	Carole Olive	H&S Matters - Vaccination for Ground Staff	92.00	0.00	92.00
2965	JP & S	Petrol and Oil December 2016	171.68	34.34	206.01
2966	Mirage Cleaning Services	Cleaning Ash Centre December	468.00	93.60	561.60
2967	Office Team Ltd (Phase)	Ink/Toner Cartridges	79.73	15.95	95.68
2968	Shareplan Leaflet Distribution	Newsletter Distribution	610.00	122.00	732.00
2969	South East Water	Monthly Water Charge Public Toilets	22.34	0.00	22.34
2970	SSE	Street Lighting Supply December 2016	461.17	92.23	553.40
2971	Petty Cash	Various Purchases - December 2016	48.92	3.42	52.34
2972	PSK Limited	External Security	100.60	20.12	120.72
2973	HMRC	PAYE/NIC December 2016	2,956.20	0.00	2,956.20
2974	Surrey Pension Fund	Pensions Contributions - December 2016	4,384.41	0.00	4,384.41
BACS	Staff	Salaries December 2016	12,240.24	0.00	12,240.24
DD	British Gas	Monthly Gas Account Ash Centre Dec 2016	284.97	14.24	299.21
DD	British Telecom	Quarterly Telephone Account Sept - Dec 2016	555.40	111.08	666.48
DD	Francotyp Postalia	Franking Machine Download	100.00	0.00	100.00
			54,432.25	6,339.56	60,771.81

Signature of Certification Chairman of Finance & Administration Chairman of the Council..... 

09.01.2017

MINUTE APPENDIX A

During the public adjournment the following points were raised:

An area of localised flooding at Ash Station is still causing problems

Cllr Manning has already reporting this issue

Manhole in Guildford Road rattling

Noted

It was learned when the Shawfield Road water main burst on 23 December 2016 that South East Water are responsible for turning the supply off, not Thames Water.

Noted

The gully pot between 222 and 224 Shawfield Road was replaced during the mains repair but that the gully pot outside 220 Shawfield Road is now blocked with the debris from the burst.

The Parish Office will report this to Surrey County Council.

The ditch in the Shawfield Road Allotment site has been cleared, but the section of ditch in Shawfield Road, outside of the Allotments boundary has not been dealt with.

The Parish Office will report this to Guildford Borough Council.

Murrells Pond, Shawfield Road appears to be lower than usual for this time of year.

The Parish Office will ask the Blackwater Valley Countryside Partnership for their opinion regarding this matter

Queries were raised regarding White Rose, Guildford Road – is the site being used for the approved use? Herras fencing appears to be stored on site, as are lorries, vans and diggers.

Cllr Manning explained the procedure with regard to Planning Enforcement, and reiterated that Guildford Borough Council's Planning Enforcement team were looking into aspects of this site. The Parish Office will report this matter to the Enforcement team again.

There appears to be a abandoned car in Chester Close.

The Parish Groundstaff will be asked to visit the location and obtain the registration number of the vehicle to enable this to be reported to DVLA

The land in the Coronation Gardens Extension Field, where the Play Rangers meet, can get very boggy and muddy.

The Parish Groundstaff will be asked to look at this issue to see if there is any ditch blockage exacerbating the issue.