

ASH PARISH COUNCIL

Carole Olive
Clerk of the Council

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7 February 2017

To Members of Ash Parish Council

Councillors are hereby summoned, and members of the public are invited and have a right to attend the monthly meeting of the Parish Council to be held in the Ash Centre, Ash Hill Road, Ash, on Monday 13 February 2017 commencing at **7:00pm or following the close of the Planning Committee meeting, if this is later.**

Provision will be made for Public Question Time.



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Clerk to the Council

AGENDA

Photographing, recording and broadcasting or transmitting by social media of any kind, is now allowed during the proceedings of the public session of the Council meeting or its Committee's meetings, providing there is no disruption to Council meeting procedures in relation to this initiative. Any recording must cease if the Council resolves to move into confidential session as per the Public Bodies (Admission to Meetings) Act 1960. Recording equipment may not be left in the meeting room where the confidential session is being held.

1. To accept Apologies for Absence.

2. To receive Declarations of Interest.

Declarations of Interest relating to Committee Meetings as at Appendix A.

3. Confirmation of the Minutes.

To confirm the minutes of the Parish Council Meeting held on Monday 9 January 2017

4. Chairman's Announcements.

To receive the Chairman's announcements.

5. Adjournment

To give consideration to adjourning the meeting for a maximum period of 25 minutes, to enable members of the public to raise questions.

6. Reports of Committees.

To receive the following committee reports, copies of which have been circulated:

Planning	9 January 2017	Minute Number 122 to 130
Amenities	16 January 2017	Minute Number 71 to 81
Planning	23 January 2017	Minute Number 131 to 138
Finance	23 January 2017	Minute Number 77 to 88

7. Monthly Financial Statement.

To receive and approve the monthly financial statement giving details of January 2017 payments as attached at Appendix B

8. Correspondence.

To receive any correspondence.

9. Next Meeting.

The date of the next meeting is Monday 13 March 2017 following the close of The Annual Parish Meeting.

AGENDA APPENDIX A

ASH PARISH COUNCIL

LOCAL CODE OF CONDUCT – DISCLOSURE OF INTERESTS

January 2017

DATE OF MEETING	MEMBER	MINUTE REF & PAGE NO.	TYPE AND NATURE OF INTEREST
PLANNING 9 January 2017			No declarations of interest recorded
AMENITIES 16 January 2017			No declarations of interest recorded
PLANNING 23 January 2017			No declarations of interest recorded
FINANCE AND ADMINISTRATION 23 January 2017			No declarations of interest recorded

APPENDIX B

Accounts received January 2017

Payments January / February 2017

<u>Chg No.</u>	<u>Pavee</u>	<u>Service</u>	<u>Net</u>	<u>V.A.T</u>	<u>Total</u>
2975	Gavin Jones Ltd	Grass Cutting Services Ash Cemetery	665.41	133.08	798.49
2976	CANX	CANX	0.00	0.00	0.00
2977	Accurate Mechanical Services	Ash Centre AC/Heating Issues (x 5 invoices)	1,625.97	325.20	1,951.17
2978	AJ Signs	No Parking Sign Verge Dover Rounabout (Lengthsman)	142.44	28.49	170.93
2979	Christmas Plus Ltd	New Christmas Motifs & Brackets x 6	2,216.80	443.36	2,660.16
2980	GLS Supplies	Cleaning Items Ash Centre	297.16	59.43	356.59
2981	G Greaves Hurd Electrician	Replace Light Fitting o/s CAB and Replace Extractor Fan PTS	210.00	0.00	210.00
2982	Homebase	Plumbing Equipment - Leak Repair at Harpers Scout Hut	8.31	1.66	9.97
2983	T Hopkins	Tree Works at Coronation Gardens	180.00	0.00	180.00
2984	CANX	CANX	0.00	0.00	0.00
2985	Imprint Colour	Ash Matters Printing x 8100 copies	1,087.00	0.00	1,087.00
2986	Prime Maintenance	Maintenance Contract January 2017 and New Lighting	4,563.39	912.68	5,476.07
2987	SSALC	Local Council Review	17.00	0.00	17.00
2988	Wild About Water	Quarterly Rental Water Cooler Ash Centre	89.88	17.94	107.62
2989	Janet Brade	Deposit Refund following Booking	225.00	0.00	225.00
2990	W J Fire	Replacement Bulkhead Workshop Emergency Lights	100.00	20.00	120.00
2991	The Lifetrain Trust	Deposit Refund following Booking	65.00	0.00	65.00
2992	Mrs C Groenendaal	Deposit Refund following Booking	225.00	0.00	225.00
2993	A Harfield Ltd	Lighting Conductor Test and Inspection Ash Centre	280.00	56.00	336.00
2994	CANX	CANX	0.00	0.00	0.00
2995	South East Water	1/2yr Water x 3 Ash Centre/ Harpers and Shawfield Allotments	884.79	0.00	884.79
2996	AF Stonemasons	Repairs to Ash Museum Window Grills	360.00	72.00	432.00
2997	Accurate Mechanical Services	Replacement boiler /Control Panels Issues	3,007.50	601.50	3,609.00
2998	Amazon (via C Olive)	Payment for Replacement Auger	124.99	25.00	149.99
2999	CANX	CANX	0.00	0.00	0.00
2300	A.J Signs	Banding/Strapping/Buckles for Christmas Motifs	127.97	25.60	153.57
2503	Gavin Jones Ltd	Grass Cutting Services Ash Cemetery	1,213.12	242.62	1,455.74
2504	Guildford Borough Council	Electricity Card Sales	715.00	0.00	715.00
2505	Hobart Services	Dishwasher Service and Repairs	798.74	159.74	958.44
2506	Kebur Garden Materials	Shawfield Allotment Fencing x 4 invoices	224.58	44.92	269.50
2507	South East Water	Monthly Account PTS + 1/2yr Ash Cemetery/ Harpers Rec	116.56	0.00	116.56
2508	SWALEC	1/4ly Account Carrington Rec/Harpers Scout Hut	181.90	11.53	193.43
2509	DynoRod (via C Olive)	Un-block public Toilets at Ash Centre	230.00	46.00	276.00
2510	Southern Electric	Street Lighting - January 2017	405.96	81.19	487.15
2511	Accurate Mechanical Services	Repairs to Air Conditioning System Ash Centre	1,210.00	242.00	1,452.00
2512	The Post Office (DVLA)	Vehicle Tax NJ10 ZXH	230.00	0.00	230.00
2513	Fairway Paving	Carrington Rec Installation of Pathway	8,400.00	1,680.00	10,080.00
2514	GLS Supplies	Stationery	24.53	4.91	29.44
2515	Interserve	Water Safe contract - 06/02/2017 to 05/05/2017	87.42	17.48	104.90
2516	JP & S Services	Petrol/Oil January 2017	127.50	25.50	153.00
2517	Kebur Garden Materials	Shawfield Allotment Fencing x 2 invoices	179.86	35.74	215.60
2518	Mirage Cleaning Services	Cleaning Ash Centre	468.00	93.60	561.60
2519	Petty Cash (via C Olive)	Petty Cash	123.78	14.34	138.12
2520	Prime One Maintenance	Routine Maintenance Contract February 2017	2,224.11	444.82	2,668.93
2521	PSK Limited	External Security January 2017	13.93	2.79	16.72
2522	Rialtas Business Solutions Ltd	Omega Software Support and Maintenance	616.00	123.20	739.20
2523	CANX	CANX	0.00	0.00	0.00
2524	Office Team Ltd	Computer Keyboards x 5 Ash Parish Office	42.83	8.53	51.16
2525	Office Team Ltd	Ink Cartridges	79.73	15.95	95.68
2526	South East Water	1/2 yr Account - Harpers Scout Hut	42.77	0.00	42.77
2527	WJ Fire Ltd	Fire Alarm Maintenance for Ash Centre and Workshop	160.00	32.00	192.00
2528	CANX	CANX	0.00	0.00	0.00
2529	Surrey Pension Fund	Pension Contribution January 2017	4,329.03	0.00	4,329.03
2530	HMRC	PAYE/NIC January 2017	2,879.42	0.00	2,879.42
DD	British Gas	Ash Centre - January 2017account	472.85	23.64	496.49
DD	Franco - Postalia Limited	Lease of Franking Machine	58.35	11.67	70.02
BACS	Staff	Salaries January 2017	12,047.53	0.00	12,047.53
			54,206.68	6,084.10	60,290.78

Signature of Certification

Chairman of Finance & Administration

Chairman of the Council.....

13.02.2017