

ASH PARISH COUNCIL

Carole Olive
Clerk to the Council

Tel: 01252 328287
Fax: 01252 319338
E-mail: office@ashpcsurrey.gov.uk
Website: www.ashpcsurrey.gov.uk

Council Offices
Ash Hill Road
Ash, Surrey
GU12 5DP

16 May 2017

To: The Chairman and Members of the Amenities Finance and Administration Committee.

Chairman: Cllr Paul Spooner
Vice Chairman: Cllr Laurence Armes
Cllr Martin Burgess
Cllr Bill Cole
Cllr Andrew Gomm
Cllr Nigel Manning
Cllr Mrs Pat Scott

Substitutes: Cllr Mrs Jayne Hewlett
Cllr Nigel Kearse
Cllr Marsha Moseley
Cllr Jo Randall
Cllr John Tonks

Councillors are hereby summoned and members of the public are invited and have the right to attend the Amenities, Finance and Administration Committee meeting to be held at the Ash Centre, Ash Hill Road, Ash on Monday 22 May 2017 commencing at **7:00pm or following the close of the Planning Committee meeting, if this is later.**



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Photographing, recording and broadcasting or transmitting by social media of any kind, is now allowed during the proceedings of the public session of the Council meeting or its Committee's meetings, providing there is no disruption to Council meeting procedures in relation to this initiative. Any recording must cease if the Council resolves to move into confidential session as per the Public Bodies (Admission to Meetings) Act 1960. Recording equipment may not be left in the meeting room where the confidential session is being held.

AGENDA

1. To accept Apologies for Absence.
2. To receive Declarations of Interest.

3. Confirmation of the Minutes.

To confirm the minutes of the Amenities Committee Meeting held on Monday 18 April 2017 and the Finance and Administration Committee Meeting held on Monday 24 April 2017. These minutes have been before the full Council by which they were duly approved and adopted.

4. Adjournment.

To give consideration to adjourning the meeting for a maximum period of ten minutes to enable members of the public to raise questions, in respect of the business on the agenda. (Standing Order 3e)

5. Monthly Accounts 2016/17

Members to consider and agree the Council's accounts and budgetary review as at 30 April 2017 (month 1)

6. Bank Reconciliation.

Members consider and agree bank reconciliations as at 30 April 2017 (month1).

7. Committee Spending Limits.

Members to review the Committee and Clerk's spending limits

Previous limits:

Clerk: £750.00 per item to a maximum of £3,000.00 per month

Amenities Committee: £3,000.00 per month

Finance and Administration: £3,000.00 per month

8. Ash Cemetery

Members to consider buying back the Exclusive Right of Burial for grave space K4, Deed 600 Ash Cemetery

9. Ash Cemetery

Members to consider a request to place a memorial bench at Ash Cemetery.

10. Outdoor Sound System

Members to consider a report from Graham Bidwell regarding the possible upgrade of the outdoor sound system.

11. Additional CCTV Camera for the Ash Centre and Workshop

Members to consider a report from Graham Bidwell on the installation of additional CCTV cameras for The Ash Centre and Workshop.

12. The Ash Centre Foul Water Drainage

Further to several drainage issues/blockages in the last 12 months, a CCTV survey of the foul water drainage system took place on 14 April 2017. Members to consider and agree, in retrospect, an estimate in the sum of £1775.00 + VAT to remedy various faults within the drainage system. For Health and Safety purposes a purchase order has been issued.

13. New CCTV Camera

Following an urgent request from Surrey Police for the installation of a CCTV camera to combat a spate of anti-social behaviour members to consider and agree, in retrospect, the quote for the purchase of a new CCTV camera and the necessary ancillary items in the sum of £2452.40 + VAT (Concurrent Function Grant available).

14. Carrington Recreation Ground Gas Monitoring

a) Members to consider the latest report from Apple Environmental regarding the gas monitoring at Carrington Recreation Ground.

b) Members to consider further quarterly monitoring for 12 months at a cost of £250.00 + VAT per quarter.

15. Events Working Group

Members to note the minutes of the Events Working Group meeting held on the 25 April 2017 as at Appendix A

16. Newsletter Working Group Meeting

Members to note the minutes of the Newsletter Working Group meeting held on the 10 May 2017 as at Appendix B

17. Correspondence

18. Date of next meeting

The date of the next meeting is Monday 26 June 2017 commencing at 7.00pm or following the close of the Planning Committee meeting, if this is later.

APPENDIX A

ASH PARISH COUNCIL
Minutes of the Events Working Group
held on Tuesday 25 April 2017 at the Ash Centre
commencing at 3.00pm

Present:	Cllr John Tonks	✓
	Cllr Nigel Manning	A
	Cllr Mrs Marsha Moseley	✓
	Cllr Mrs Pat Scott	A
	Carole Olive	A
	Graham Bidwell	✓
	Richard Tolley	✓

Jo Packman, Community Warden (CW), also attended the meeting.

1. Apologies for Absence (*agenda item 1*)

Apologies for absence had been received from Cllr Nigel Manning, Cllr Mrs Pat Scott and Carole Olive.

2. Receive Declarations of Interest (*agenda item 2*)

There were no declarations of interest to report.

3. Confirmation of Minutes (*agenda item 3*)

The minutes of the Events Working Group Meeting held on Tuesday 14 March 2017 were confirmed and signed by Cllr Nigel Manning.

4. Village Fete 2017 (*agenda item 4*)

It was agreed;

That the proposed layout of the Recreation Ground as suggested by a draft plan distributed to all Working Group members be adopted;

That Graham Bidwell would contact the gentleman who ran the plate smashing stall at last years fete to see if he was willing and able to run the stall again this year.

Graham Bidwell would send an e-mail/s to all councillors asking if they would be available to assist the with either/or both the set up or actual event.

That there would be some tables and chairs alongside the beer and wine tent.

That Graham Bidwell would contact Eagle Radio with a view to ascertaining exactly what they would be doing during their time at the Fete.

That Graham Bidwell would contact the Outside Broadcast Unit of Frimley Park Radio to ascertain if they had lapel microphones that could be used during the arena demonstrations and also to see if they would be prepared to "fill in" if extra arena displays were required.

4. Village Fete 2017 (*agenda item 4*) – *cont.*

Carole Olive (advised before the meeting) that confirmation was still awaiting from St John Ambulance re their attendance at the fete.

Jo Packman advised that they had 4 demonstrations agreed and that the overall time involved for these would be approximately 1.5 hours.

Graham Bidwell will contact the Ferret Racing organisers to ascertain their timings of the races so that the CW can be advised so that the arena events can be slotted in between the Ferret racing.

5. Fantasia 2017 (agenda item 5)

Graham Bidwell advised that quotes had been received for the outdoor sound system and that a report was being prepared for the next appropriate committee meeting.

6. Ash in Bloom 2017 (agenda item 6)

Graham Bidwell advised that all of the allotment holders had had letters re Ash in Bloom sent to them.

Jo Packman asked for a copy of the Ash in Bloom leaflet be sent to the Community Wardens so that they can also advertise the event.

Graham Bidwell asked the Working Group Members to remember to nominate entries for the competition that they see during journeys around the Parish, and will also e-mail all councillors with a reminder re nominations.

7. Brass Band Concert (agenda item 7)

It was agreed that Graham Bidwell would contact the Friary Guildford Brass Band with a view to arranging a concert during October 2017.

Richard Tolley advised that the Ash and Blackwater Valley Rotary Club would be prepared to sponsor the event to at least £500, possibly the full £600 depending on the chosen charity.

It was agreed that the nominated charity for the event would be the Mayor of Guildford charity The British Heart Foundation.

8. Other 2017 Events (agenda item 8)

Car Boot Sale/Table Top Sale

It was agreed that there would not be a Car Boot/Table Tops sale during 2017.

Film Showing

Jo Packman suggested the possibility of a film showing (similar to those shown as the chapel in Wharf Road) and it was agreed that this would be looked into.

9. Date of Next Meeting (agenda item 9)

The date of the next meeting is on Monday 19 June 2017 at 3:00pm.

The meeting closed at 3:45pm

Signed

Date

APPENDIX B

ASH PARISH COUNCIL

PARISH NEWSLETTER WORKING GROUP



Minutes of the Meeting of the Parish Newsletter Working Group
held at the Ash Centre, Ash Hill Road, Ash
on
Wednesday 10 May 2017 commencing at 3.00pm

Chairman	Cllr Marsha Moseley	✓
	Cllr Laurence Armes	A
	Carole Olive	✓
	Graham Bidwell	✓

✓	Present	A	Apologies for Absence	x	Not Present
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1. Apologies for Absence (agenda item 1)

Apologies for Absence were received from Cllr Laurence Armes

2. To receive Declarations of Interest (agenda item 2)

There were no declarations of interest to report.

3. To confirm the minutes of the previous meeting (agenda item 3).

The minutes of the meeting held on Tuesday 22 February 2017 were confirmed and signed by Cllr Mrs Marsha Moseley

4. To confirm the distribution date for the third issue of Ash Matters 2017 (agenda item 4)

It was agreed that the distribution date for the third issue of Ash Matters for 2017 will start week commencing Monday 24th July 2017.

5. To finalise articles and layout for the third of Ash Matters 2017 (agenda item 5)

The following articles were agreed for the third issue for 2017:

- Cllr Nigel Manning becoming Mayor of Guildford.
- Miss Massey event.
- Reporting to the police on 101.
- Ash United Ladies Football Team.
- Victoria Hall Quiz Nights
- 1st Ash Vale Scouts and Co-op Fund raising
- Surrey County Councillors – Cllr Marsha Moseley and Cllr Matt Furniss.
- Posture Training Karate Club
- Tiny Talk Baby Signing

6. **Correspondence** (*agenda item 6*)

There was no correspondence

7. **Date of Next Meeting** (*agenda item 7*)

The date of the next meeting of the Newsletter Working Group will be Tuesday 27 June 2017 commencing at 3:30pm

The meeting closed at 3:15pm

Signed

Date